



CITY OF RICHMOND

DEPARTMENT OF
PLANNING AND DEVELOPMENT REVIEW
URBAN DESIGN COMMITTEE

April 17, 2015

Randolph Neighborhood Association
1415 Grayland Avenue
Richmond, VA 23220

RE: Urban Design Committee conceptual review of a new building for the Horticulture, Maintenance and Public Safety departments at Maymont; UDC File No. 2015-13

Dear Sir/Madam,

The City of Richmond Urban Design Committee (UDC) has received an application for conceptual review of a new building for the Horticulture, Maintenance and Public Safety departments at Maymont. You/Your association is receiving this letter because this property is within 1000' of your boundary. If you wish to learn more about this proposal, please contact the applicant, Norman Burns, with the Maymont Foundation, at (804) 358-7166 or at nburns@maymont.org

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06 and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

This item is scheduled to be considered by the Urban Design Committee at their meeting on Thursday, May 7, 2015 at 10:00am in the 5th floor conference room of City Hall, 900 E. Broad Street. The UDC recommendation will be forwarded to the City Planning Commission for inclusion on the agenda of their May 18, 2015 meeting.

If you have questions about this proposal or about the UDC review process or would like to provide feedback on the project, please do not hesitate to contact me at (804) 646-6348 or at jeff.eastman@richmondgov.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff Eastman".

Jeff Eastman
Senior Planner
Secretary to the Urban Design Committee

cc: Hon. Parker Agelasto, 5th District Council Representative
Maymont Civic League
William Byrd Terrace Civic Association
Carillon Civic Association
Norman Burns, Maymont Foundation